

**KES's**  
**Rajarambapu College of Pharmacy, Kasegaon**

**CODE OF CONDUCT**

**FOR COLLEGE STUDENTS ON BUSES**

**It Is Every Student's Responsibility to behave in a manner that ensures the safety and comfort of passengers and drivers. This includes:**

- **Behaving appropriately**
  - Respect the needs and comfort of other passengers (e.g. no use of offensive or racist language, fighting, spitting, placing feet on seats, throwing things in or from the bus)
  - Give up seats to all students.
  - Adhere to the law that bans smoking on buses.
  - Obey reasonable directions from the driver and attendant (e.g. where to sit or to remain in the bus)
  - Keep arms, legs, and heads inside the bus.
  - Refrain from attracting the attention of the driver except in the case of emergency.
  
- **Respecting property**
  - Protect bus property
  - Ensure that buses are not vandalized
  - Report any vandalism, e.g. graffiti and window etching.
  
- **Holding passes**
  - Show travel passes to the driver on boarding and when directed.
  - Use the travel pass only for its intended purpose.
  - Keep your pass for your own use – you should not lend your pass to other students or borrow one from them.

**Roles and responsibilities:**

**Students**

**Students will:**

- Behave courteously and responsibly on buses in accordance with the Code of Conduct
- Follow reasonable instructions from drivers (e.g. where to sit or to remain in the bus when the driver is awaiting assistance from the police).

**When in possession of a college bus travel pass, students must:**

- Show it to the driver when requested
- Travel on the designated college bus route.

**Consequences for breach of the Code of Conduct**

- Depending on the gravity of the offence, students may be required to give up their college bus travel pass or may be refused travel on the bus for a period of time determined by the bus operator.
- Heavier penalties may apply to students involved in group misbehaviour.

- College principals have the right to take additional disciplinary action against a student under the college's discipline code or student welfare policy for any breach of the Code of Conduct.

### **Right to seek review of penalties**

If students have reason to believe that a bus driver has treated them unfairly, they can raise the issue with their Guardian teacher. Guardian teacher can then contact the bus operator.

### **Bus drivers**

#### **Bus drivers are responsible for the general operation of buses, including:**

- Driving in a safe manner and taking reasonable care for the safety of all passengers
- Behaving with civility and propriety towards all passengers
- Providing reasonable directions to ensure the safety and comfort of all passengers, including students
- Contacting the bus operator for clarification of correct procedures if there is any uncertainty in relation to student misbehaviour

### **Category 1 – Unacceptable behaviour**

This category includes minor offences, but is not limited to behaviour that may be irritating or unpleasant. Examples include:

- Distracting the driver by persistent noise or calling out to the driver
- Failing to show a travel pass,
- Smoking
- Spitting
- Using offensive or racist language
- Minor bullying, intimidation and harassment of other passengers
- Pressing the stop button continually
- Damaging property
- Window etching
- Behaving so as to adversely affect the comfort or safety of other passengers (e.g. not giving up seats to any other and disabled passengers).

### **Category 2 – Dangerous behaviour**

This category includes more serious offences, but is not limited to behaviour that may cause an element of danger to individuals. Examples include:

- Serious bullying and harassment of other passengers
- Allowing any part of their body to protrude from the bus while the bus is in motion
- Stopping others from disembarking at their stop
- Verbally threatening the driver
- Standing on steps or in areas not set aside for standing and refusing to sit down
- Pushing and shoving when boarding or exiting the bus
- Swinging on bus handrails
- Throwing things inside or out of the bus
- Fighting with other passengers
- Causing significant damage to property in buses

- Using matches/lighters
- Carrying dangerous items
- Group misbehaviour.

### **Category 3 – Highly dangerous or life threatening behaviour**

This category includes major offences, but is not limited to highly dangerous behaviour.

Examples include:

- Pushing students out of the doors or windows
- Interfering with the driving controls or the emergency door release
- Assaulting the driver or other passengers
- Interfering with safety equipment
- Recklessly or negligently endangering the safety of other passengers or themselves
- Destruction of bus property.